

# Manage your health coverage online with EmployerPoint

**EmployerPoint** is your online resource for all your Florida Blue needs.







## Register now

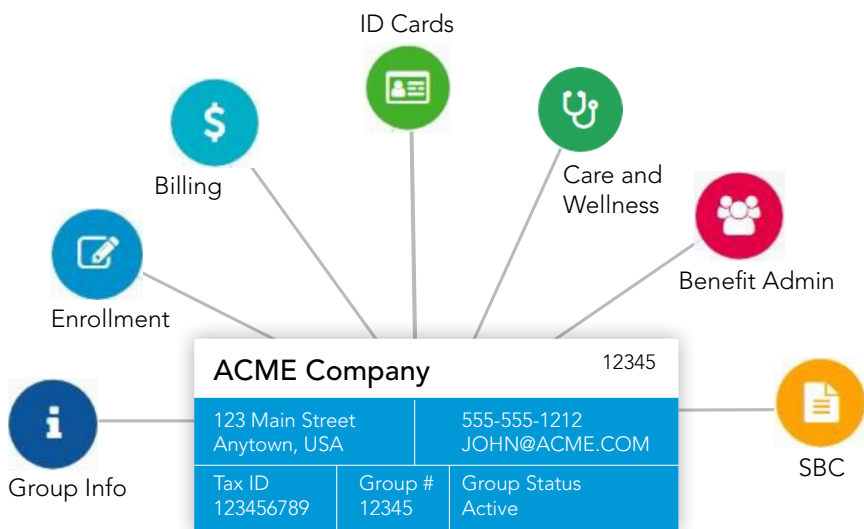
We make it easy to get started. You'll receive a welcome email that contains a link to EmployerPoint. Just click the link and follow the instructions to register.

**Don't wait. Your link will expire after 30 days!**<sup>1</sup>

Once registered, you'll be able to launch EmployerPoint from your Florida Blue account at [floridablue.com/employers](http://floridablue.com/employers). Don't forget to use Google Chrome for the best online experience.

## Use EmployerPoint to:

-  View and manage employee enrollment
-  View and pay invoices
-  Order member ID cards
-  Manage Benefit Administrators
-  Access Better You Strides info
-  Access your Summary of Benefits and Coverage



## Intuitive Tools, Easy Navigation

**Step 1.** Login to your Florida Blue account to launch EmployerPoint.

**Step 2.** Follow the hub-and-spoke icon maps to find the task you want to perform.

<sup>1</sup>Expired Link? Call Membership and Billing at 866-946-2583 to have it emailed again.

### Remember:

- The registration email's From address will say Florida Blue
- The Subject Line will say "Please activate your EmployerPoint account"
- If you don't see the email, check your Spam/Junk folder

# Quick start tasks

## Enrollment

Click the Enrollment icon and you will go to EnrollPoint, Florida Blue's member enrollment and maintenance tool. From there you can:

- Add a new employee
- Update an existing employee, add dependents, or terminate an employee
- Manage open enrollment
- Access reports on ACA, coverage history and benefits
- Cancel coverage

## Billing

Click the Billing icon to open and log into your Florida Blue View and Pay Invoice site, where you can manage your billing services. From there you can:

- View your invoice
- Pay your premium
- See past and pending payment information

## Benefit Admin

Click the Benefit Admin icon to manage your benefit administrators. From there you can:

- Edit or terminate an existing administrator
- Submit an electronic request to add a new administrator. No need to mail a paper form to Florida Blue!

## Care and Wellness

Click the Care and Wellness icon to check your Better You Strides employee engagement metrics

- View health assessment completion and challenge participation
- Use these reports to evaluate your Better You Strides program and plan for the future

# Have questions?

## Call Membership and Billing at **866-946-2583**

Take a brief online training for [EmployerPoint](#).

For enrollment details, review the [EnrollPoint](#) or [Member Self-Service Guides](#).

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